

In Attendance: Phil Daley, Trish Bush, Riché Colcombe, Bob Woolner, Samantha Gallo, Helen Cole.

1. Minutes from December meeting.... No questions... all set.
2. Monthly transactions November reviewed...question about fines receipts...they are coins from can / sort of a donation. Otherwise, all good.
3. Project LIFT- December was “not quite the slowest”, as it was only 2 weeks long. Still had 33 people/meetings. Enrollment year end, similar to all of the last 5 years. 4 HiSET “completers” for the year. And a few others completed other certificates, “waste water” and paraeducator certificates. Bottom, line numbers... approximately \$7000 came from investment pool source. Approximately \$1100 invoiced to school, but not paid yet. Mentioned that the stonework steps leading up to the back entrance needs some attention. Also some issues of water drainage from the roof. Sam will discuss with Laura.
4. Policy- Parental access to children’s records- Heidi suggested some changes- some discussion of what “current” means, or what “actively in possession of”. Also some suggestions regarding record retention policy. We will table this for another month. Some discussion of staff training language for this policy.
Another policy - discussion of payments to staff for leading groups. Some discussion of vacation policy for employees.
Another policy - pay for holidays. Discussion of changes to wording, that defines who should receive holiday/bonus pay. Discussion of definitions of “salaried employee” and “full time employee”. Need to re-write policy. Discussion of change of days, from Christmas and New Years, to Thanksgiving and Christmas. Discussion of desire to be kind and generous, to help attract and keep good employees. Full and/or part time.
5. Other Business- still working on sink upstairs. Still not done.

Adjourned at 6:53 pm

Next meeting Monday, February 9 2026.